



## INDIA INTERNATIONAL JEWELLERY SHOW 2011 – 4<sup>th</sup> to 8<sup>th</sup> August 2011

### HANDLING INSTRUCTIONS – VALUABLE CARGO:

- All valuable shipments must arrive at Mumbai Airport on or before 29<sup>th</sup> July 2011.
- Shipments arriving after 29<sup>th</sup> July 2011 will be charged extra as per Tariff and delivery in time for the show will not be guaranteed.
- Insurance of the goods while in transit and at the show must be arranged by the Exhibitor at his own cost. Lemuir Express and/or its group companies will not be held liable for any loss arising while the goods are in Lemuir Express and/or its group companies custody. The Exhibitor and/or their insurers waive all their right of recourse against Lemuir Express and/or its group companies
- All Statutory charges, taxes, levies mentioned here are the rates prevailing in May '11. Please note that rates charged will be the applicable rates as on date of import and re-export.

### **DOCUMENTATION:**

- MAWB for valuable shipments should be addressed to:  
LEMUIR EXPRESS  
HW 1121/22, First Floor  
Bharat Diamond Bourse,  
Bandra Kurla Complex,  
Bandra (E),  
Mumbai 400 051, India.  
Tel.: (91-22) 6112 6200 / 6112 6262
- Please mention in the Handling Information column of the MAWB as follows:  
“To be deposited at MMTC/ACC, meant for clearance at PCCCC/BDB-BKC. Shipment for IIJS 2011, Customs Clearance by Lee & Muirhead Pvt. Ltd.” **(Please note that failure to do so will delay the clearance procedure).**
- The HAWB should show Exhibitor as Consignee and it should be addressed to IIJS 2011 Booth no., Hall no., Pavilion, NSE Complex, Goregaon, Mumbai along with name of authorized representative, contact mobile and passport number / photo identity.
- For every shipment, 4 sets of Invoices & Packing lists are required signed and with company stamp / chop. The consolidated invoice for the entire consignment must show detailed description of pieces, weight, total value, etc. For Diamonds and Gemstones it is mandatory that the invoice

mentions the height, diameter, width, purity and type. The list for Jewellery must contain the following :

- Serial number
- Description
- Pieces
- Studded weight
- Gold rate
- Gold value
- Type of Studding (Stone and Diamonds)
- Studding pieces
- Studding Carats
- Rate per Carat
- Studding value
- Labour charges

In addition to the above, the packing list should mention number of main boxes and contents of each inner box.

- Two sets of colour photographs / designs / picture showing distinct identity of each design, for purpose of identification of goods while importing and re-exporting. Please arrange your design according to packing list serial number to save time during examination (three sets required).
- The packing list and the photographs should be duly signed and stamped (chop) by the shipper.
- An Authority letter should be given as follows:  
“To whomsoever it may concern:  
We hereby authorize M/s. Lee & Muirhead Pvt. Ltd to:  
a) Receive Delivery Order on our behalf  
b) Prepare documents and conduct other necessary formalities with Customs.  
c) Effect clearance at PCCCC, BDB/BKC  
d) Re-export the same after preparing and closing necessary documents

The above Authority letters should be separate for Customs and Airlines and not to be clubbed together (Sample letter attached in Annexure 1 & 1A).

- All participants bringing imported goods would also have to give signed & stamped R Forms (for Municipal tax waiver) 3 working days prior to arrival of the shipment (Sample form attached in Annexure 2). Failure to do so will incur Octroi charge at the applicable rate on the CIF invoice value plus effective duty amount payable to the Municipal Authorities.
- One copy of the Packing list / Invoice must be packed together with the Jewellery.
- The original Invoice with two extra copies and Packing list must be packed in a strong envelope together with all other papers / documents and must be attached to the Airway Bill.
- If you are using suitcases with combinations and/or key locks, please ensure that the key and/or the combination is put into a sealed tamper proof envelope marked with the HAWB number and attached to the MAWB. Please insert the keys and/or the combination numbers of the consignment on the Letterhead of the Exhibitor to enable the Freight Forwarder make the exhibits available for Customs examination.

- A letter is required from each Exhibitor confirming they have taken full insurance of exhibits during transit and during show and would not hold the Freight Forwarder and CHA liable (Sample letter attached in Annexure 3).
- A letter is required from the Exhibitor mentioning the name of the person authorized to take delivery. A photograph along with signature of the authorized person should be affixed on the Exhibitor's letter. He should also have his exhibitors pass and passport for on spot identification before delivery of goods (Sample letter attached in Annexure 4).
- Please also ensure no General Cargo (e.g. free distribution catalogues, books, bags, posters, etc) is included in the Valuable Cargo shipment as it will delay Customs Clearance.

**PRE-ALERTS:**

- Pre-alerts to be sent by email to the following address :  
[ijjs2011intl@lemuir.com](mailto:ijjs2011intl@lemuir.com)  
[lebdb@bom.lemuir.com](mailto:lebdb@bom.lemuir.com)
- The Pre-alerts should clearly mention the following:

Airway Bill Number

Flight Number

Date of arrival in Mumbai

Number and weight of Packages

Name of the Sender (Company)

Name of the Consignee (Company)

Booth/ Stall Number at the Fair

Name of the Person authorized to collect the parcel.

Passport number of the Person

Letter of booth allocation from organizer.

The participants should also mention whether the consignments are coming under ATA Carnet, TIB or FTA.

- A copy of Invoice, House Airway Bill, Master Airway Bill and Manifest should be scanned and attached along with the Pre-alert.

#### SHIPMENTS UNDER TIB:

- **Bank Guarantee:**

The Exhibitor has to submit Demand Draft / Pay Order for 100% of Duty amount leviable on the assessable value of the goods. Assessable value is the C.I.F. value plus 1% of C.I.F. Demand Draft / Pay Order in Indian Rupees is required in favour of: “**RBI A/c Commissioner of Customs**”. The Demand Draft / Pay Order for TIB is refundable after re-export of the goods.

In case, Lemuir is required to give Bank Guarantee on behalf of the Exhibitor, payment equivalent to the full value of Duty is required to be sent by Demand Draft / Telegraphic Transfer in favour of “**Lemuir Express**” at least 15 days prior to the arrival of the shipment. There will be a Banking Charge of 1.50% of the Bank Guarantee amount payable to Lemuir.

Customs Bond for 150% of the Assessable value has to be executed (CIF value + 1%) on Rs.100 Stamp paper (Sample Bond form attached in Annexure 5).

- **Stamp Duty:**

The Exhibitor has to pay Stamp Duty of 0.1% (assessable value plus duty) by Demand Draft / Telegraphic Transfer in Indian Rupees in favour of “**Lemuir Express**”. The payment should be received in our office in Mumbai at least 15 days prior to the arrival of the Shipment.

#### SHIPMENTS UNDER ATA CARNET:

- The ATA Carnet facility is available to the Exhibitors from the member country of ATA Carnet convention. The goods imported under this scheme are allowed to be imported without payment of Customs and other duties and are not allowed to be sold. The same has to be re-exported within the specified time limit.
- Original ATA Carnet should be sent separately with consolidated document. It should not be kept inside / attached with the parcel.
- For clearance under ATA Carnet scheme, the ATA Carnet documents must incorporate the name of Lee & Muirhead Pvt. Ltd. under column “B” of the ATA Carnet form.
- The Exhibitor has to pay Stamp Duty of 0.1% (assessable value plus Duty) by Demand Draft / Telegraphic Transfer in Indian Rupees in favour of “**Lemuir Express**”. The payment should be received in our office in Mumbai at least 15 days prior to the arrival of the Shipment.

#### SHIPMENTS UNDER FTA:

- FTA Certificate: The goods imported from the countries having Free Trade Agreement with India shall be allowed, clearance as per the relevant Customs notification. The benefits under FTA shall be available only on production of FTA Certificate from the Country of Export.
- The Exhibitor has to pay Stamp Duty of 0.1% (assessable value plus Duty) by Demand Draft / Telegraphic Transfer in Indian Rupees in favour of “**Lemuir Express**”. The payment should be received in our office in Mumbai at least 15 days prior to the arrival of the Shipment.

**SHIPMENTS UNDER DUTY PAYMENT:**

- Shipments can be imported on payment of duty at applicable rates (available on request). The Customs duty amount has to be paid by Demand Draft / Pay order in INR in favour of “RBI A/c Commissioner of Customs” or it can be remitted by Demand Draft / Telegraphic Transfer to “**Lemuir Express**” 3 weeks before arrival of the shipments.

**ACCOUNT DETAILS OF PAYMENTS TO BE MADE TO LEMUIR:**

Swift Code Details for Telegraphic Transfer:

Beneficiary : Lemuir Express

Account No. : CCBD/01/020525

Banker : Corporation Bank  
Veena Chambers  
21, Dalal Street  
Fort, Mumbai 400 023  
India.

SWIFT CODE: CORPINBB024

Attention: Mr. George Lal  
LEMUIR EXPRESS  
HW 1121/22, First Floor,  
Bharat Diamond Bourse,  
Bandra Kurla Complex,  
Bandra (E),  
Mumbai 400 051. India.  
Tel.: (91-22) 6112 6200 (Direct)  
Tel.: (91-22) 6112 6262 (Board)



## INDIA INTERNATIONAL JEWELLERY SHOW 2011 – 4<sup>th</sup> -08<sup>th</sup> August, 2011.

### HANDLING INSTRUCTIONS – MACHINERY & GENERAL CARGO:

- All machinery shipments must arrive at Mumbai Airport by 25<sup>th</sup> July 2011.
- For shipments arriving after 25th July 2011 clearance and delivery in time for participation in IIJS 2011 cannot be guaranteed. Additional charges as per tariff will also be applicable.
- All machinery shipments, including the goods required for the purpose of demonstrating foreign machinery or apparatus to be displayed, advertising and demonstration materials/publicity materials must arrive at Mumbai Airport / Air Cargo Complex by 25th July 2011.
- Insurance of the goods while in transit and at the show must be arranged by the Exhibitor at his own cost. Lemuir Express and/or its group companies will not be held liable for any loss arising while the goods are in Lemuir Express and/or its group companies' custody. The Exhibitor and/or their insurers waive all their right of recourse against Lemuir Express and/or its group companies.
- All Statutory charges, taxes, levies mentioned here are the rates prevailing in May '11. Please note that rates charged will be the applicable rates as on date of import and re-export.

### DOCUMENTATION:

- MAWB should be addressed to:  
LEMUIR EXPRESS  
HW 1121/22, First Floor,  
Bharat Diamond Bourse,  
Bandra Kurla Complex,  
Bandra (E),  
Mumbai 400 051. India.  
Tel.: (91-22) 6112 6200(Direct)  
Tel.: (91-22) 6112 6262 (Board)
- The AWB should have Exhibitor as Consignee and address it to **NSE Complex, Goregaon**, Mumbai with IIJS 2011 booth number, name of authorized representative with contact / mobile number.
- Please mention in the Handling Information column of the MAWB as follows :  
“Shipment for IIJS 2011, Customs Clearance by Lee & Muirhead Pvt. Ltd.” **(Please note that failure to do so will delay the clearance procedure).**

- **Invoice / Packing List:**

The Exhibitor shall prepare a consolidated invoice for the Gem & Jewellery machineries to be displayed and other items of demonstration materials and publicity materials showing the detailed description, quantity, item-wise value, etc. In case of more than one box, case-wise packing list must be prepared and sent. The invoice and packing must be duly signed, affixed with the company's stamp/chop (4 sets each of the invoice and packing list must be sent along with document pouch).

- **Colour Photographs:**

The identification particulars such as Make, Model No., Serial number, etc available on the goods must be mentioned in the invoice and packing list. To enable clear and quick identification of goods on import and re-exportation, 2 sets of colour photographs of the goods must be sent at the time of imports.

- **Letter of Authority:**

An Authority letter should be given as follows:

“To whomsoever it may concern:

We hereby authorize M/s. Lee & Muirhead Pvt. Ltd. to:

- a) Receive delivery order on our behalf
- b) Prepare documents and conduct other necessary formalities with Customs.
- c) Effect clearance at exhibition venue
- d) Re- export the same after preparing and closing necessary documents”

The above Authority letters should be separate for Customs and Airlines and not to be clubbed together (Sample letter attached in Annexure 1 & 1A).

- If you are using suitcases with combination locks or key locks, please ensure that the keys and/or combination numbers are enclosed in a sealed envelope duly marked with the AWB reference and secured in a tamper proof envelope to be attached to the AWB.
- For shipments under FTA, providing Certificate of Origin is mandatory.
- All participants would also have to give signed and stamped ‘R’ Forms (for Municipal Tax / Octroi waiver) 3 working days prior to arrival of the shipment (Sample form attached in Annexure 2). Failure to do so will incur a charge of 5.5% of the CIF invoice value plus effective duty amount payable to the Municipal Authorities.
- A letter is required from each Exhibitor confirming they have taken insurance during transit and during show and would not hold the Freight Forwarder / CHA liable (Sample letter attached in Annexure 3).
- A letter is required from the Exhibitor mentioning the name of the person authorized to take delivery. A photograph along with his signature of the authorized person should be affixed on the Exhibitor's letter. He should also have his Exhibitors pass for on the spot identification before delivery of goods (Sample letter attached in Annexure 4).

**PRE-ALERTS:**

- Pre-alerts to be sent by email to the following addresses :  
[iijs2011intl@lemuir.com](mailto:iijs2011intl@lemuir.com)  
[lebdb@bom.lemuir.com](mailto:lebdb@bom.lemuir.com)
- The Pre-alerts should clearly mention the following :
  - Airway Bill Number
  - Flight Number
  - Date of arrival in Mumbai
  - Number and weight of Packages
  - Name of the Sender (Company)
  - Name of the Consignee (Company)
  - Booth / Stall Number at the Fair
  - Name of the authorized Person
  - Passport number of the Person
  - Letter of booth allocation from organizerThe Participants should also mention whether the consignments are coming under ATA, TIB or FTA.
- A copy of Invoice, House Airway Bill, Master Airway Bill and Manifest should be scanned and attached along with the Pre-alert.

**STAMP DUTY:**

All Exhibitors have to pay Stamp Duty of 0.1% (assessable value plus duty) by Demand Draft / Telegraphic Transfer in Indian Rupees in favour of “**Lemuir Express**”. The payment should be received in our office in Mumbai at least 15 days prior to the arrival of the Shipment.

**SHIPMENTS UNDER ATA CARNET:**

- The facility of duty free clearance of goods imported under ATA Carnet is available to the exhibitors from the member countries of ATA Carnet Convention. The goods imported under ATA Carnet are not allowed to be sold. They have to be re-exported within the specified time limit.
- The original ATA Carnet must be sent separately with consolidated documents and not to be kept inside / attached with the package.
- For clearance under ATA Carnet, it is essential to incorporate the name of Lee & Muirhead Pvt. Ltd. under column “B” of the ATA Carnet form.

## **SHIPMENTS UNDER TIB:**

- Machinery imported other than under ATA Carnet can be cleared on payment of applicable Customs duty at the time of import, or under TIB by furnishing a Bond for 150% of the assessable value (CIF value + 1%) supported by a Bank Guarantee from an Indian Nationalised Bank for 100% of the effective duty amount in favour of “The President of India” through the Commissioner of Customs, Air Cargo Complex. The Bank Guarantee will be returned, duly cancelled, by the Customs after verification or re-export of the goods.
- In case, Lemuir is required to give Bank Guarantee on behalf of the Exhibitor, payment equivalent to the full value of Duty is required to be sent by Demand Draft / Telegraphic Transfer in favour of “**Lemuir Express**” at least 3 weeks prior to the arrival of the shipment. There will be a Banking Charge of 1.50% of the Bank Guarantee amount which should accompany the payment for Bank Guarantee (Sample Bond attached in Annexure 5).
- The Exhibitor has to pay Stamp Duty @ 0.1% (of assessable value + effective Customs duty).
- The goods imported under TIB can be sold in accordance with the Customs rules and regulations applicable on such goods and on payment of Customs duty. Rates available on request.
- For payment of duty, the Exhibitor has to submit Demand Draft / Pay Order in INR in favour of “Commissioner of Customs, ACC, on A/c (Name of the exhibitor/Importer)”
- If the exhibits are sold during the exhibition, exhibitor should submit separate invoices for sold and unsold goods for customs clearance purpose.

## **ACCOUNT DETAILS OF PAYMENTS TO BE MADE TO LEMUIR:**

Swift Code Details for Telegraphic Transfer:

Beneficiary : Lemuir Express  
Account No. : CCBD/01/020525  
Banker : Corporation Bank,  
Veena Chambers,  
21, Dalal Street,  
Fort, Mumbai 400 023  
India.

SWIFT CODE: CORPINBB024

Attention: Mr. George Lal  
LEMUIR EXPRESS  
HW 1121/22, First Floor,  
Bharat Diamond Bourse,  
Bandra Kurla Complex,  
Bandra (E),  
Mumbai 400 051. India.  
Tel.: (91-22) 6112 6200(Direct)  
Tel.: (91-22) 6112 6262 (Board)



## INDIA INTERNATIONAL JEWELLERY SHOW 2011 – 4<sup>th</sup>-8<sup>th</sup> August 2011

### HANDLING INSTRUCTIONS FOR BROCHURES / PUBLICITY MATERIAL:

- All shipments of brochures must arrive at Mumbai Airport by the 25th July 2011.
- Shipments arriving after 25th July 2011 will be charged extra as per Tariff chart & Clearance and delivery in time for participation in IIJS 2011 cannot be guaranteed.
- Insurance of the goods while in transit and at the show must be arranged by the Exhibitor at his own cost. Lemuir Express and/or its group companies will not be held liable for any loss arising while the goods are in Lemuir Express and/or its group companies' custody. The Exhibitor and/or their insurers waive all their right of recourse against Lemuir Express and/or its group companies.
- All Statutory charges, taxes, levies mentioned here are the rates prevailing in May 2011. Please note that rates charged will be the applicable rates as on date of import and re-export.

### DOCUMENTATION:

- MAWB for Publicity Materials should be addressed to:  
LEMUIR EXPRESS  
HW 1121/22, First Floor,  
Bharat Diamond Bourse,  
Bandra Kurla Complex,  
Bandra (E),  
Mumbai 400 051, India.  
Tel.: (91-22) 6112 6200(Direct)  
Tel.: (91-22) 6112 6262 (Board)
- The HAWB should show Exhibitor as Consignee and address it to NSE Complex, Goregoan, Mumbai with IIJS 2011 booth number, name of authorized representative and contact / mobile number.
- Please mention in the Handling Information column of the MAWB as follows :  
“Shipment for IIJS 2011, Customs Clearance by Lee & Muirhead Pvt. Ltd.” **(Please note that failure to do so will delay the clearance procedure).**
- **Documents required for Customs Clearance:**
  - Signed Invoice
  - Signed Packing List
  - Copy of MAWB
  - Copy of HAWB
  - GATT declaration
  - Import declaration

- An Authority letter should be given as follows :  
 “To whomsoever it may concern”  
 We hereby authorize M/s Lee & Muirhead Pvt. Ltd. to:
  - a) Receive Delivery Order on our behalf
  - b) Prepare documents and conduct other necessary formalities with Customs.
  - c) Effect clearance at exhibition venue
  - d) Re- export the same after preparing and closing necessary documents”

The above authority letters should be separate for Customs and Airlines and not to be clubbed together (Sample letter attached in Annexure 1 &1A).

- A letter is required from each Exhibitor confirming they have taken insurance during transit and during show and would not hold the Freight Forwarder / CHA liable (Sample letter attached in Annexure 3).
- One copy of the Packing list / Invoice must be attached to the MAWB.
- The original Invoice with two extra copies and Packing list must be packed in a strong envelope together with all other papers / documents and must be attached to the Airway Bill.
- A letter is required from the Exhibitor mentioning the name of the person authorized to take delivery. A photograph along with signature of the authorized person should be affixed on the Exhibitor’s letter. He should also have his exhibitors pass for on the spot identification before delivery of goods (sample letter attached in Annexure 4).

**PRE-ALERTS:**

- Pre-alerts to be sent by email to the following addresses :  
[ijjs2011intl@lemuir.com](mailto:ijjs2011intl@lemuir.com)  
[lebdb@bom.lemuir.com](mailto:lebdb@bom.lemuir.com)
- The Pre-alerts should clearly mention the following :
  - Airway Bill Number
  - Flight Number
  - Date of arrival in Mumbai
  - Number and weight of Packages
  - Name of the Sender ( Company )
  - Name of the Consignee ( Company )
  - Booth / Stall Number at the Fair
  - Name of the authorized Person
  - Passport number of the Person
  - Letter of booth allocation from the organizer.
- A copy of the Invoice, House Airway Bill, Master Airway Bill and Manifest should be scanned and attached along with the Pre-alert. It must be received a day prior to arrival of the shipment.

**DUTIES, TAXES & OTHER PAYMENTS:**

- Brochure Shipments arriving for the exhibition are subject to Import Duty as assessed by the Indian Customs. Assessable value is C.I.F. value plus 1%. Octroi Duty @ 5.5% of assessable value plus duty will also be leviable. Stamp Duty @ 0.1% (assessable value plus duty) is also payable.

A Demand Draft / Pay Order / Telegraphic Transfer in Indian Rupees for Duty amount, Octroi charges, Stamp Duty and applicable taxes have to be sent 15 days prior to shipping to the following address:

Swift Code Details for Telegraphic Transfer:

Beneficiary : Lemuir Express  
Account No. : CCBD/01/020525  
Banker : Corporation Bank  
Veena Chambers  
21, Dalal Street  
Fort, Mumbai 400 023  
India.

SWIFT CODE: CORPINBB024

Attention: Mr. George Lal  
LEMUIR EXPRESS  
HW 1121/22, First Floor,  
Bharat Diamond Bourse,  
Bandra Kurla Complex,  
Bandra (E),  
Mumba Mumbai - 400 051. India.  
Tel.: (91-22) 6112 6200(Direct)  
Tel.: (91-22) 6112 6262 (Board)

## **ANNEXURE - 1**

### **ON COMPANY LETTERHEAD**

#### **“TO WHOMSOEVER IT MAY CONCERN”**

We are an approved participant at IIJS Show 2011. We hereby authorize and appoint M/s LEMUIR EXPRESS / LEE & MUIRHEAD PVT. LTD, the Official Freight Forwarders & Customs House Agents, to handle all documentation / formalities for Customs Clearance of our import and export shipment consigned to us at Stall No. \_\_\_\_\_ for the IIJS Show 2011 to be held at NSE Complex, Goregaon, Mumbai from 4<sup>th</sup> to 8<sup>th</sup> August 2011.

**ANNEXURE - 1A**

**ON COMPANY LETTERHEAD**

**“TO WHOMSOEVER IT MAY CONCERN”**

We are an approved participant at IIJS Show 2011 (Booth No.\_\_\_\_\_).

We hereby authorize and appoint M/s **LEMUIR EXPRESS / LEE & MUIRHEAD PVT. LTD**, the Official Freight Forwarders & Custom House Agents, to collect Delivery Order and connected documents from Airlines / Consolidators and deal with the Airlines and all other agencies related to the IIJS Show 2011.

# ANNEXURE – 2

## FORM R ( Vide Rule 7 Part II )

To,  
The Deputy Assessor and Collector (Octroi).  
Municipal Corporation of Greater Bombay,

I/We, Importers/Exporters \_\_\_\_\_  
\_\_\_\_\_ of \_\_\_\_\_  
do hereby declare that 'the articles specified below are imported into or exported from Greater Bombay for the purposes of  
processing \_\_\_\_\_  
repairing as provided for in Rules 7 and 8 of Exemption of Octroi Rules.

\_\_\_\_\_  
(full particulars of the articles to be imported or exported)  
\_\_\_\_\_

The articles are to be \_\_\_\_\_ at \_\_\_\_\_  
(give the particulars of the firm, Co. at which the processing, etc. is to be carried on)  
\_\_\_\_\_

I have paid a deposit of Rs. \_\_\_\_\_ as a guarantee as  
provided for in the Octroi Rule under R. No. \_\_\_\_\_  
of \_\_\_\_\_ and I agree to comply with the conditions laid down in the Octroi  
Rules.

Yours faithfully.

Signature of the applicant.  
Importers/Exporters.

To be filled in by the Octroi Staff.

Fee of Rs. 100 has been paid under R. No. \_\_\_\_\_ of \_\_\_\_\_  
Deposit of Rs. \_\_\_\_\_ has been paid under R. No. \_\_\_\_\_  
of \_\_\_\_\_

Signature of the certifying  
Octroi Inspector.

Date

Certified that the following articles have been imported into or exported from Greater Bombay.  
\_\_\_\_\_  
\_\_\_\_\_

Date

Signature of Octroi Inspector. I/We  
herewith tender the following articles for inspection which have been duly processed prior to their removal from/or import in  
to Greater Bombay. I also submit herewith a certificate from the repairer/processor as provided for in Rule No. 8 (5).

\_\_\_\_\_  
(particulars of the articles).  
\_\_\_\_\_  
\_\_\_\_\_

Date

Signature of the Importer.  
Certified that the articles detailed below have been inspected and are allowed to be removed from and imported into Greater  
Bombay,  
\_\_\_\_\_  
\_\_\_\_\_

Date

Signature of the Octroi Inspector.

## ANNEXURE – 3

### ON COMPANY LETTERHEAD

To,  
Lemuir Express  
HW 1121/22, First Floor,  
Bharat Diamond Bourse,  
Bandra Kurla Complex,  
Bandra (E),  
Mumbai 400 051. India.

Date \_\_\_\_\_

Dear Sir,

We are an approved participant in IIJS 2011 (Booth No. \_\_\_\_\_) and wish to inform you that we shall arrange adequate insurance cover for the goods while they are in transit and/or at display at the IIJS Show for the entire period from door to door in both directions.

We further confirm that, in the event of a loss, we shall not hold Lemuir Express and/or its group companies liable for any loss or damage, including mysterious disappearances, in transit or storage.

We also hereby confirm that we and/or our insurers waive all rights of recourse against Lemuir Express and/or its group companies.

Thanking you,

Yours sincerely,

For

# ANNEXURE – 4

(AUTHORITY LETTER ON COMPANY LETTERHEAD)

.....  
.....

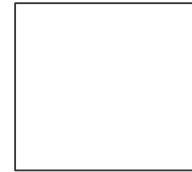
MAWB NO.: \_\_\_\_\_ HAWB NO.: \_\_\_\_\_

Consignee: \_\_\_\_\_

Hall No.: \_\_\_\_\_ Booth No.: \_\_\_\_\_

**Authorized Person to claim Goods at Exhibition:**

1. Name of the Person: \_\_\_\_\_  
Passport No.: \_\_\_\_\_  
Contact Details: \_\_\_\_\_  
Tel No.: \_\_\_\_\_



2. Name of the Person: \_\_\_\_\_  
Passport No.: \_\_\_\_\_  
Contact Details: \_\_\_\_\_  
Tel No.: \_\_\_\_\_



.....  
.....

**Sealed Packages Said to Contain:**

**Description of Goods:**

\_\_\_\_\_

Declare Value for Customs (USD). \_\_\_\_\_

Gross Weight: \_\_\_\_\_ No. of Pieces / case / bags. \_\_\_\_\_ Marks, Number, Seals \_\_\_\_\_

Special handling information /Notify Party: \_\_\_\_\_

ATA Carnet  FTA.  TIB

ATA Carnet No. \_\_\_\_\_ FTA Certificate No. \_\_\_\_\_

.....  
.....

**I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.**

CUSTOMER NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

AUTHORISED REP. (PRINT NAME): \_\_\_\_\_ TITLE: \_\_\_\_\_

## ANNEXURE – 5

(TO BE PREPARED BY OFFICIAL CHA)

To,  
The President of India,  
Through,  
The Asstt. Commissioner of Customs,  
D.P.C.C  
BDB, BKC,  
Bandra (E),  
MUMBAI-400 051.

Know all men by these present that we, \_\_\_\_\_, Booth No. \_\_\_\_\_, IIS 2011, NSE Complex, Goregaon, Mumbai 400 063 (hereinafter called “The Exhibitor” which expression shall unless repugnant to or excluded by the context, mean and include his survivors and other partner or partners for the time being and their respective heirs, executors and administrator successor assigns) are held and firmly bound unto the President of India (which expression shall include his successors and assigns) in the sum of \_\_\_\_\_ equivalent to 150% of the Duty value of Diamonds, Gem & Jewellery, for which payment will and truly be made, The exhibitor binds itself and its successors unto the President of India firmly by these present,

Dated \_\_\_\_\_

WHEREAS, the said exhibitor has been permitted by the appropriate authority namely the Commissioner of Customs, (Airport) to Import Diamonds, Gems & Jewellery items and articles (hereinafter collectively called the said goods) from \_\_\_\_\_, for exhibition at the India International Jewellery Show 2011, NSE Complex, Goregaon, Mumbai to be held from 4<sup>th</sup> August 2011 to 08<sup>th</sup> August 2011 and re-export the goods within 2 days after the closure of the exhibition.

And WHEREAS, the said exhibitor hereby agrees and undertakes to display/exhibit the goods mentioned in the Schedule imported by them from the said country to the said Exhibition and re-export the entire goods out of India within 2 days after the closure of the exhibition.

And, WHEREAS, the Commissioner of Customs, (Airport) has agreed to release the said goods solely for the aforesaid purpose.

Now the condition of the above written Bond is that the said Exhibitor shall:-

- (i) Use the said goods for the purpose of Display at the said Exhibition.
- (ii) Shall not sell the goods, or part with it without prior permission of Customs.
- (iii ) Furnishes a Bank Guarantee equivalent to 100% of Duty amount or an instrument to the satisfaction of the Asst. Commissioner of Customs.
- (iv) Or if the said exhibitor shall in lieu of non fulfillment of conditions written herein above, upon demand by the Deputy / Asst. Commissioner of Customs, D.P.C.C pay any duty, interest, fine or penalty as may be adjudged by the proper authorities of Customs, then the above written bond shall be void and of no effect.

This bond has been executed under the order of the Central Govt. and in performance of an Act in which the Public are interested.

That on breach or failure in the performance of an act or any part of these conditions the same shall be in full force.

This Bond shall remain in force until obligations and liability of the exhibitor in respect of all the above written conditions are fulfilled and discharged.

The President through the Deputy/Asst. Commissioner of Customs D.P.C.C, Mumbai or any other officer of Customs may recover the said sum of Rupees..... or portion thereof in the manner laid down in the sub section (1 ) of section 142 of the Customs Act, 1962 without prejudice to any other mode of recovery.

Place: Mumbai

Date: \_\_\_\_\_

Exhibitor's Name: \_\_\_\_\_

Name & Designation of Authorized Person: \_\_\_\_\_

with Seal Witnesses:

1. \_\_\_\_\_

2. \_\_\_\_\_

**Schedule of Goods**

Name & Address of the Exhibitor: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Booth Number: \_\_\_\_\_

Name and Address of the Shipper: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Goods: \_\_\_\_\_

Invoice No & date: \_\_\_\_\_

Invoice Value US\$: \_\_\_\_\_

Bill Of Entry No & Date: \_\_\_\_\_

Assessable Value in Rupees: \_\_\_\_\_

Duty Structure: \_\_\_\_\_

Duty Amount, Rupees: \_\_\_\_\_

